General Meeting Minutes

Of the General Meeting of Windaroo State School P&C Association

Date: 10 February 2016
Venue: Lone Pine Hall, Windaroo State School

Chair: Melannie Markey
Meeting opened at: 9:15

Attendance: Monica Goethals, Michelle Harrison, Kim Hollier, Lynda Keane, Amanda Cox, Pamela Wallace, Robyn Lee, Don Petersen, Carmen Davis, Natalie, Tagliabue, Melannie Markey, Bobby Harding, Amanda West, Danielle Heskin, Kim Oakes, Laurie Kovanski, Mark Boothman

Guests: -

Apologies: -

Minutes:
Minutes of last meeting held 11 November 2016 were read and moved to be received.
Moved: Melannie Markey
Seconded: Michelle Harrison

Business arising from the minutes:

Correspondence:
Inward –
* Fundraising materials

Outward –
* LJ Apparel Uniform Contract
* Audit Paperwork

Inward correspondence be received and the outward adopted.
Moved: Melannie Markey
Seconded: Monica Goethals

Business arising from the correspondence:

Treasurer’s Report:
To be covered in AGM

Principals Report:

Welcome Back

Welcome back to what has started off to be a fantastic 2016. Our school has shown a positive growth this year with over 900 students. A very warm welcome to all our new families starting with us for the very
first time. Due to our increased enrolments we have had to form an additional class taking us up to 38 classes and also allowing us additional teachers.

Staff Changes

We welcome to our staff:

Miss Leanne Francis 6F, Mrs Kim Burdett 2B and we welcome back from Long Service Leave Mr John Waller, 6W.

Also returning to Prep is Mrs Charlotte Turner in PC; Stephen Hearn has moved to grade 4; Kate Paterson has moved back into year 6 and Kathryn Lehman to year 2.

The First Few Weeks

The next few weeks are very important here at school as everyone settles into the new school year. Our aim is to make our students feel comfortable and successful in their new year level and classroom. Your child's teacher will be working closely with the class to establish classroom rules and routines. They will discuss behaviour and work expectations and set the tone for the year.

Teachers are also currently working on developing a picture of the capabilities of each student. Lots of assessment occurs at the beginning of the year so that we gain an understanding of what your child already knows and what skills they need to develop or refine. Teachers can then use this information to develop programs that provide support and challenges for every student. Our curriculum is designed around building upon what a child already knows and using this to learn and discover more.

Meet the Teacher (Parent Information Afternoon)

Parents in our school will have the opportunity to meet their child's teacher to gain insight into class expectations as well as homework policies etc. The date to mark on your calendar is:

Date: Thursday 18 February  Time: 3-4pm  Venue: Your child's classroom

Drop off/Pick up Zone

NO we did not call the police. As many of you have noticed, we have had a strong police presence around our school in the afternoons after school to ensure the safety of our students as well as the smooth transition of the buses.

Many of our parents are not using our new ‘Drop off/Pick up zone’ correctly causing congestion at the entrance which prevents the buses from entering the bus zones. Buses run on tight schedules and this frustration has probably resulted in them complaining to Council hence the police presence. The purpose of this zone is to ensure the speedy drop off/pick up of your children.

HOW IT WORKS:
• Parents/carers are to pull into the zone and move right to the front of the line.
• Should the car in front of you move out then you need to move forward giving those behind you access into the zone.
• DO NOT leave your vehicle unattended. This is NOT a parking zone.
• If there is no space in the zone then you need to do a drive through and do the loop again as we do NOT want the entrance blocked for the buses.

I trust that this helps clarify the drop off/pick up zone more clearly.

Late Arrivals and Early Departures
Please note that students need to be on time to start their school day as there is much learning to get through on any given day. That is why it is also essential that children not be picked up early from school without a valid reason. Appointments should be scheduled for after school whenever possible.

Don Peterson mentioned that he would inquire about increasing the left turn lane at top of hill to move traffic on.

Moved: Bobby Harding  
Seconded: Monica Goethals

**Presidents Report:**  
Welcome to 2016 at Windaroo State School. We trust that the holidays were a restful enjoyable time for you all.

December saw a reasonably quiet month for our P&C as we prepared for the school holidays. Final paperwork was submitted for the Volunteers grant, this grant was available to assist volunteers with any training costs and other items that would assist us along the way. When more information is available as to how the grant application is progressing I will let everyone know.

As I’m sure any of you are aware the uniform shop has moved and so too our P&C office. This will be where we plan to run fundraising meetings. The window to this room is also going to act as a bit of a notice board in order to share event dates and other information with families who visit the uniform shop.

I am sure that 2016 will be one of much activity, relationship building with our families and community members and providing support to our school team.

Moved: Melannie Markey  
Seconded: Michelle Harrison

**Fundraising Report:** Kim Hollier  
To be covered at AGM

**Social Media Co-ordinator Representative:** Michelle Harrison  
To be covered at AGM

**General Business:**

**Next Meeting:** 9 March 2016

**Meeting closed at:** 9:31

Minutes endorsed as true and correct __/__/_______  
President’s signature: ______________________