AGM

Annual General Meeting 2016

Minutes

Of the AGM Meeting of Windaroo State School P&C Association

Date: 10 February 2016,
Venue: Lone Pine Hall, Windaroo State School
Chair: Bobby Harding
Meeting opened at: 9:35
Attendance: Monica Goethals, Michelle Harrison, Kim Hollier, Lynda Keane, Amanda Cox, Pamela Wallace, Robyn Lee, Don Petersen, Carmen Davis, Natalie, Tagliabue, Melannie Markey, Bobby Harding, Amanda West, Danielle Heskin, Kim Oakes, Laurie Kovanski

Guests: -
Apologies: -

Membership forms handed out for completion

Laps all positions and meeting handed over to Bobby Harding
- Changes to the constitution regarding life time members, of which we do not have any. Bobby will adopt the constitution; there have been no new changes that affect us.
- Windaroo Risk Management Strategy remains unchanged

Want to adopt the change to constitution
Moved: Michelle Harrison
Seconded: Bobby Harding

Adopt the Student Risk Management Policy
Moved: Michelle Harrison
Seconded: Kim Hollier

Declared all positions lapsed and nominations opened

President: nominated: Melannie Markey
Vice President: nominated: Michelle Harrison
Treasurer: nominated: Aime Lauze
Vice Treasurer: Amanda West
Secretary: nominated: Monica Goethals
Well fare officer: nominated: Robyn Lee
Social Media: nominated: Michelle Harrison
QCPCA representative: nomination: Danielle Heskin
Fundraising Coordinator: Kim Hollier
Treasurer’s Report:

2016 AGM Treasurers Report

10th February 2016

In 2015 our P&C continued to oversee and manage:

- The uniform shop
- Fundraising events
- Employment of 1 school crossing supervisor

The P&C generate income through commissions, fundraising events and grants. All monies received and expended are transacted through the P&C society cheque account held at the Commonwealth Bank Beenleigh.

Financial summary for 2015:

- The P&C has sufficient cash to cover its current and immediate future operations
- Total funds available to the P&C as at 31st December 2015 was $14,154.32.
- Fundraising was well managed and effective throughout 2015 raising just over $30,000 for the year
- Uniform Shop Commission for the year totalled $6,878. A new contract was negotiated with LJ Apparel at the end of the year and will see an increase in commission from 10% to 15%
- Donations totalled $5127 (this included booklist donation, $1,000 each from Cr Don Petersen, Mark Boothman MP and Beenleigh Market Place for our Twilight Markets)

We funded $25,000 in projects and resources for the school in 2015.

Money that goes back into the school, but the voluntary contribution is down to 25% only. So fundraising may need to go to air con if contribution is not increased. They need maintenance and upgrading requiring ongoing cost.

Financial statements as distributed to be received and the accounts for payment are ratified.
Audit
Audit was not complete so meeting to remain open till next meeting when books returned
-Books returned and found to be accurate from accountant
-Accountant mentioned books were very well maintained
-Audit fee $715 dollars
-Committee Approves for Ferrari and Warner to continue as auditor in 2016-2017

Moved: Amanda West
Seconded: Monica Goethals

Principals Report:
Firstly or last thank the efforts of the outgoing committee . . . .
We have had quite a few end of year activities in 2015; some of the highlights being:

- World Teachers Day
- Jacobs Well outing for our Preps
- Twilight Markets - Thanks PCA
- Volunteers’ morning tea for all those wonderful folk who have helped out in our school throughout the year
- Windaroo Idol final
- Year 6 Graduation

Looking forward to 2016
In 2016 we are looking forward to building on the success of 2015. Our priorities include:

- Implementing the new Maths program that is aligned to ACARA
- All Domains to use current and historic trends to identify needs of students in reading
- Provide Professional Development to whole school on implementing WTW (Words their Way)
- Use WTW and Regional ‘How to Teach Spelling’ as a guide for school wide spelling program
- Develop, adopt and adapt Professional Framework for teachers and staff using AITSL standards

New initiatives will include:

- Investing in success
- Create Windaoo SS English Program using Australian Curriculum documents, QCAA and C2C materials as a guide
- Writing Coach to develop a WSS Writing Program incorporating Sheena Cameron and Seven Steps to Writing and mentor teachers on instructional routines.
- Teachers to use new Curriculum Plan and Mathematics Overviews
- Provide Professional Development to the staff on ‘Polya’ Problem Solving Strategies

- IPS school to be investigated with benefits that override negatives, Principal has more control over staffing, P&C becomes school council, answerable only to Director
General, more control over running of school management. School management boundary will still be in place. NAPLAN results need to be high. Mark said that IPS schools that have changed like the change. Point raised: what protects the parents if they have a problem? Parent goes to client liaison officer, and they are often referred back to the Principal of the school. Mark said miss communication is often the basis of concerns that parents may raise with him. Staff transfers stay in place but Principal and panel are able to interview applicants.

Bobby to move that executive investigate IPS schools
Moved: Robyn Lee
Seconded: Amanda Cox

- Trialling of online booking for parent teacher interviews
- Trialling reports in electronic version
- Wi fi project going ahead
- New newsletter format going well, check that emails are up to date at school

Moved: Bobby Harding
Seconded: Monica Goethals

**Presidents Report:**
Presidents Report – AGM

Would like to thank you all for sharing your time with us today, and welcome you to 2016 at Windaroo State School.

2015 saw a very busy calendar and I’d like to take this opportunity to thank our school staff, families and volunteers for their hard work and support. Your dedication is what makes our community so successful. Welcome to our New families both Prep and Beyond, we hope that our recent meet and greet was helpful in your start at our school. Giving you the opportunity to not only meet many key people within our school but new friends that you can enjoy the school journey with. Thank you for allowing us to be a part of your families’ journey at Windaroo.

Looking back we had a great 2015, with a new team on board everyone worked effectively together in order to achieve the goals we had set. I am so very proud to have been a part of such a wonderful school community and P&C team. As you are aware our P&C is here to offer support for our school, there are many other ways in which you can help within our school. Helping within the classrooms or volunteering your time within the schools tuckshop is also a very helpful way to be involved within your child’s school. Thank you to those who already help in these areas, you time is greatly appreciated, these roles are very important and of course very rewarding.

Fundraising is naturally a part of what we do in order to offer additional financial support where it is needed. Last year our Fundraising efforts saw a grand total of $30,000 raised. We gave $25000 directly to the school to assist in the purchase of additional iPads for classroom use. This was $15000 above the pledged amount for the year so well done everyone.
The work of previous president Celina Allard, Councillor Don Petersen and Mr Harding saw discussion continue and the implementation of our drop and go system early in the year. This had some teething problems at first however seems to have been well received and will continue to be monitored, it has assisted in easing the congestion around our school during peak times.

As we also oversee the operation of the Uniform shop within our school, we have renegotiated the uniform contract with LJ Apparel. This will assist in our fundraising efforts for 2016 as Discussions took place in relation to our commission rate which has been increased from 10 -15%. We have also entered into discussions in relation to our current uniform and ways we may be able to improve on this. These discussions will continue and we look forward to our communities input in this area as things progress.

Building a relationship with our families is something that we as a committee are looking forward to doing more of in 2016. May this year bring success to the school community, with the forming of the next committee working hard to support the school, community and of course our children.

Moved: Melannie Markey
Seconded: Bobby Harding

**General Business:**
Kim Tabled: Face book moving from group to page so they can message directly to member of P&C with anonymity. Many school have moved from a group to a page. This is in agreement. Policy of Use stays in place and blocks are able to be put in place. Administrator to approve what can be placed on the page.

State Conference coming up for P&C but based in Gladstone.

**Next Meeting:** 9th March, second Wednesday of month

**Meeting closed on:** 19-3-2016 10:00 following audit

Minutes endorsed as true and correct ___/___/_______

President’s signature: ______________________