General Meeting Minutes

Of the General Meeting of Windaroo State School P&C Association

Date: 5 August 2015
Venue: Lone Pine Hall, Windaroo State School

Chair: Melannie Markey
Meeting opened at: 9:16
Attendance: Monica Goethals, Melannie Markey, Alina Temple, Bobby Harding, Michelle Harrison (Lockhart), Amanda West, Amanda Cox

Guests:
Apologies: Crystal Fraei, Kim Hollier, Robyn Lee

Minutes:
Minutes of last meeting held 10 June 2015 were read and moved to be received.
Moved: Monica Goethals
Seconded: Michelle Harrison

Business arising from the minutes:

Correspondence:
Inward –
* ATO – Activity Statement
* Commonwealth Bank Statement
* WorkCover – Declaration of Wages
* Fundraising information flyers - numerous
* Logan City Council – Letter re: Community Benefit Funding request additional information required
* WorkCover – overdue notice, now rectified
* Rescue pants samples
* WorkCover - Final Premium notice
* Logan City Council – Letter and cheque from Don Petersen and the Community Benefit fund.
* Kmart gift card for father’s day stall/raffle prize $20
* Everlee R 6, Shakaya H 5, Te Koria W 6C,

Outward -
Nil

Treasurer’s Report:
No official report for this meeting, Amanda West spoke about the following
- 14,122.50 balance
- Father’s day stock being ordered
- On track for giving contribution of $5000 to school

Principals Report:
Welcome Back
Welcome to Term 3 at Windaroo State School. A special welcome to our new students and their families who have joined our school!

**Staff News**

- We welcome back Mrs Charlotte Turner and Mrs Adele Prickett who return from maternity and family leave. They will be teaching 6W for the remainder of the year while Mr Waller is on Long Service Leave.
- Mrs Lynn Hunt one of our Deputy Principals is away on long service leave for the remainder of the year. Mrs Danielle Roff will be our Acting Deputy Principal in Mrs Hunt’s place.
- Mrs Adele Dillon who replaced Mrs Armstrong who was also away on 3 weeks long service leave
- Mrs Renae Appleby replaced Mrs Nerissa Suman who had a knee operation.

**Events**

This term will be one filled with learning, enthusiasm and teamwork as we host a number of special activities throughout the next few months. They will feature:

**Past**
- District Athletics Carnivals - Champions
- Beenleigh Eistedford - 3rd
- Life Education

**Upcoming**
- Parent Teacher Interviews
- Cluster Principals’ Meeting
- Japanese students visit
- Disco
- Prep Information Sessions
- Star Lab Yrs 1,3,5
- Fizz Anti Bullying show years 4 & 5
- Book Fair

Keep an eye on our school website, Skoolbag and the newsletter for further information on these activities.

**Drop and Go**

Thanks for your co-operation in making our "Drop and Go" transition so smooth. Feedback to me states that it is working well and that congestion has been greatly reduced. A few reminders however please:

- Keep moving forward at all times
- Do not leave your vehicle
- Remind your children to be on the lookout for you
- Children to wait until you are fully stopped before entering your vehicle

**Driving into the school car park**

Please be aware that driving into the school staff carpark is not allowed between 8-9am and again from 2:30-3:20pm.

We have many children and parents with toddlers at these times. Dropping off and picking up in this area increases the risk of an accident.

Please use our new "Drop n Go" facility.
School gates are shut at 2:45pm and re-open at 3:20pm. If your car is inside at this time, you will be required to wait until children have exited the school and the gates re-open. Thank you for your assistance as we try to ensure the safety of our school community.

Moved: Bobby Harding
Seconded: Melanie Markey

Presidents Report:
I’d like to start with a Thank you to my Fellow P&C members, Mr Harding and the Administration staff for their support during my recent time away due to illness. We truly are very lucky to have such a team and it’s at times like that, that you really appreciate being a part of such a great team. So thank you. I am of course now well and truly on the mend and ready for the rest of our year.

We’ve had a busy start to Term 3 with the new Drop and Go starting, A huge thank you to Don Petersen and his team for making this happen. I’d also like to say Thank you to those who assisted in manning the area during peak school pick up times including our wonderful deputies Mrs Valerie Paterson and Ms Danielle Roff. I’m pleased to say that, for the most part, it was received well and parents were happy to see and hear what the system was all about. So far it seems to be assisting with the traffic congestion around the school at 3pm. I know that many people are also choosing to use this in the mornings making life that little bit easier.

We’ve hit the ground running with Fundraising as Kim will fill us in and I’m excited to say that our new coin counter will be arriving hopefully within the next week. Thank you to Mark Boothman for his continued support and funding of this purchase for us. I know that it will be a very handy item to have not only for us when running our fundraising events but also for our wonderful banking volunteers who will be using this on a weekly basis.

I’ve been working closely with Michelle in relation to markets, mostly on securing the funding for our fireworks and quotations for other items. I am very excited to say a big Thank you to Don Petersen for his continued support, who has provided us with $1000 and again to Mark Boothman who has also pledged to help us in this area. It certainly looks like we will have another fantastic market evening in October and Michelle will provide us with more of an update shortly.

Keep up the good work team!

Moved: Melanie Markey
Seconded: Monica Goethals

Fundraising Report:
Term 3 sees the Fundraising Team efforts off to a great start with the kick-off of the Chocolate Drive. Melanie has done a great job in co-ordinating the Fundraiser, with approximately $4800 banked so far.

Preparations and orders are well under way for the Father’s Day stall, and lists will be sent for teachers in the coming week. Donations are still being sought and finalised so we can conduct a raffle for this event also.

Subway Day – with the success of the event last term it has been put forward to do another event this term. If approved, it will be held on the 15th September.
Market Place – the result of the meeting with Shannon was that they would give $1000 towards produce for the Market Night. Shannon said that they would love to assist the school in future events also, and will support us wherever they can. We are ending the Term with a Disco, where again we will serve burgers and fairy floss.

Moved: Kim Hollier
Seconded: Michelle Harrison (Lockhart)

Social Media Co-ordinator Representative:
- 399 members face book,
- 2064 School bag app, code of conduct has gone up as reminder
- Email to Bobby regarding Facebook and messages coming to P&C. President to respond to the email.
- Big Shows to do the market’s again this year. $20 last year for rides, $25 this year for pre sales, $30 on the night. Looking at pre paying through flexi schools listing the event that links to P&C.
- Fireworks same as per last year with donations coming through
- Looking at doing a flyer for market with letter box drop, still looking at prices approx. $400, $200 to do the drop
- Asking for donations Super-Amart, QBD books,
- Cara working on entertainment in the hall,
- More lighting coming onto the oval,

Moved: Michelle Harrison (Lockhart)
Seconded: Alina Temple

General Business:
- Student Banking Co-ordinators, Natalie Tagliabue, Vanessa Cattle, came in to learn and Dianne Cook coming in as relief
- Letters of request for financial support from families with south coast athletes.
  - Participants in South Coast Teams can receive to a maximum of $150.
  - 3 children selected for South Coast teams
  - Approved pending invoices coming in

Everlee R – Rugby league in runaway bay
Shakaya H – Rugby league
Te Koria W – soft ball in Toowoomba

- Prep teachers request to spend money from 2014 market fundraiser to purchase headphones to go with their Ipads and hammer/nail set for fine motor. Encouraged to purchase a quality set from office works
- Year 6 purchased balls for dodge ball
- SEP purchased reading books from a new reading scheme for middle school with this scheme to be extended with this year’s market money
- Set of rain gear to be ordered for Alina on crossing work
- Email from Joseph from spring free trampolines. If parent purchases trampoline the school will receive $100
• Words being shared in the playground amount some students that are not appropriate. Deputy will address. Some older students pushing the boundary which does occur at this time of the year.
• Sunscreen has been raised, work place health safety says we cannot supply it, we will check if there has been a change in policy

Next Meeting:
Our next general meeting will be held 9th September at 7:00 in Lone Pine Hall.

Meeting closed at: 10:19

Minutes endorsed as true and correct ___/___/______
President’s signature: ______________________